

Dear Vendor,

In accordance with the City of Los Angeles - Ordinance No. 181910, the Los Angeles Department of Water and Power (LADWP) will implement a Local Business Preference Program (LBPP) effective January 1, 2012 for contracts estimated to be in excess of \$150,000.

The LBPP will seek to leverage funds expended under contracts to stimulate local business activities, encourage businesses to set up operations locally, and to augment local job creation efforts. The LBPP is also expected to lay a foundation for a sustainable local economic development by promoting the creation, expansion, and retention of local businesses.

To that end, eligible vendors are strongly encouraged to register and apply for certification as a Local Business on the Los Angeles Business Assistance Virtual Network (LABAVN) web page located at www.labavn.org.

To qualify as a Local Business, the following criteria have to be satisfied:

1. The business is in compliance with all applicable laws relating to licensing and not delinquent on any City of Los Angeles or County of Los Angeles taxes.
2. The business can demonstrate that:
 - a. At least 50 of its full-time employees perform work within the boundaries of the County of Los Angeles at least 60 percent of their total regular hours worked on annual basis; **or**
 - b. At least half of its full-time employees work within the boundaries of the County of Los Angeles at a minimum of 60 percent of their total regular hours worked on annual basis; **or**
 - c. It is headquartered in the County of Los Angeles. Headquartered means that the business physically conducts and manages all of its operations from a location in the County of Los Angeles.

If you have any questions regarding the Local Business certification process, please contact:

City of Los Angeles
Bureau of Contract Administration
Office of Contract Compliance – Centralized Certification Administration

1149 S. Broadway Street, Suite 300
Los Angeles, CA 90015
Phone (213) 847-2684
Fax (213) 847-2777

The LADWP employs the electronic-Request-Solicit-Procure (eRSP) online purchasing system for posting its contract opportunities. Vendors are required to register on the eRSP system at www.ladwp.com/ersp in order to receive notifications and respond to opportunities.

Supply Chain Services
Los Angeles Department of Water and Power